



INGENIUM
European University

INGENIUM student partnerships
Call document
March 2025



Co-funded by
the European Union

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The INGENIUM Student Partnerships: *INGENIUM seed funding model for student activities*

The objective of the INGENIUM seed funding model for student activities is **boosting the collaboration between students** (either individual students or student-led organisations) from across the 10 INGENIUM partner universities, fostering their competence development and contributing to INGENIUM overarching goal of building a true European inter-university Campus.

The scheme seeks to „plant the seeds“ for diverse types of collaboration in a wide range of student-led activities. It is implemented together with the INGENIUM student board, who is co-responsible for the evaluation of the proposals.

This proposal is based on other student seed funding schemes of European Universities Alliances, such as:

- > [Unite! Seed Fund for student activities 2024](#)
- > [Circle U Seed Fund](#)
- > [Enhance Diversity seed funding](#)
- > [Arqus student co-designed projects](#)
- > [CIVIS Call for Student Led projects 2024](#)
- > [Euniwell seed funding](#)

It can fund all types of activities, supporting student creativity and innovation, as long as they align with INGENIUM objectives and values.

Types of activities

The INGENIUM Student Partnership can fund all types of activities that foster collaboration between INGENIUM students and align with INGENIUM values and key objectives, as described in this call. The project proposals should involve at least three partners, and there is no maximum number of partners. There

Examples include:

- > Workshops, training events, training sessions.
- > Exhibitions or other types of dissemination events.
- > Excursions.
- > Competitions (sport tournaments, skills-related competitions such as debate leagues, and any other related events).
- > Hackathons.

Project may have one or several activities. Activities may be carried out on site, online, or in a hybrid mode. They may be carried out only in one university or in several universities, either in parallel or consecutively.

Funding

Applicants can receive up to **10.000 euros** per project.

- > The amount per partner should be defined in the budget proposal
- > A single partner shall not receive more than 50% of the total funding.
- > Sending universities need to apply for travel budget (the host university usually cannot pay for others to travel to them).

The final budget allocation per partner and project will be determined based on the availability of the funding, which will depend on the number of applications.

Available budget per partner institutions

| INGENIUM Partner | Minimum available budget |
|------------------|--------------------------|
| UNIOVI | 5.000 euros |
| MUS | 5.000 euros |
| UOC | 5.000 euros |
| HKA | 5.000 euros |
| XAMK | 5.000 euros |
| UD´A | 5.000 euros |
| HS | 5.000 euros |
| MTU | 5.000 euros |
| URN | 5.000 euros |
| TUIASI | 5.000 euros |

Allowed expenses:

- > Travel expenses
- > Material resources (consumables, food, etc)
- > Personnel costs to support the preparation of an activity
 - o External costs, such as translators or other service providers like video makers.
- > Other expenses, as long as they are duly justified in the application form. Costs may be included as long as they are available under Erasmus+ European Universities rules. In case of doubt, students may consult with their INGENIUM Partner Coordinator.

Students will not have to manage the funds directly: this will be done by the financial responsables of each institution. Each institution may follow different procedures in terms of payments and expenses.

Application requirements

- > Applications must comprise of at least students or student organisations from **three INGENIUM Member universities**.
 - o Both under- and Postgraduate students can apply (Bachelor, Master, PhD.) Other students enrolled in lifelong learning programmes may apply as well. Students need to ensure student status until the end of the project. Students may change cycles within the project period.
 - o Student organisations/associations recognised as such by any of the INGENIUM universities.
 - o A combination of both is also possible: for instance, 2 student organisations with students from two other universities.
 - o As long as 3 students or students organisations from 3 universities are involved,
- > Applicants must contact their universities before sending the application. The contact should be done through the contact email included in this application document.
- > The projects should be implemented **between June and December 2025**. Activities carried out after that period won't be funded.
 - o Activities should be carried out by the 15th of December 2025
 - o Participants should submit their final reports by the 31st of December 2025.
 - o The results of the best projects will be showcases during the 10 Days of INGENIUM in February 2026.

Areas

The project proposals should be linked to one or more of the INGENIUM objectives and working areas, including:

- Inclusion of people from all backgrounds
- Sustainable development
- Tackling local and global challenges
- Supporting intercultural learning and fostering student mobility
- Supporting the creation of a healthy INGENIUM European Campus
- Fostering student entrepreneurship and relevant competences for the world of work and societal engagement. This may include leadership, public speaking, time management, team work, critical thinking, and other related competences.

The project might include any type of activities linked to these objectives. It can include **one or several activities**.

Application process

The application process will be composed of two steps. The second step is the only mandatory one, so you won't need to go through the first one if you do not need to:

- **A period for individual expressions of interest** by any individual student, student association, or group formed by a combination of the two. This expression of interest will be done to find partners who may be interested in joining forces in a project. The expressions of interest will be open from the **17th of March until the 14th of April**.
- A **final submission of the application documents** (application form and budget), including a confirmation that all the students have been in touch with their INGENIUM partner coordinators. **The submission deadline is the 11th of May.**

Finding partners

Interested students and student associations will be able to find partners in different ways:

- **Through their expression of interest.** All expressions of interests will be publicly shared on the INGENIUM website, so other students can find potential partners.
- Attending the INGENIUM student partnership webinars:
 - **Webinar 1:** Wednesday 26th at 13:30 CET
 - [Link to join the meeting.](#)
 - **Webinar 2:** Thursday 27th 18:00 CET
 - [Link to join the meeting.](#)

- > Join the INGENIUM student [Linkedin group](#) and find potential partners! 7

Submitting your application:

In order to submit your application, you will have to:

- > Contact your INGENIUM local office. The list is accesible below.
- > Submit your application through the INGENIUM website, containing:
 - o [Application form \(Link provided – download and fill in\)](#)
 - o [Budget \(Link provided – download and fill in\)](#)

| INGENIUM Partner | Contact email |
|------------------|--|
| UNIOVI | ingenium@uniovi.es |
| MUS | m.kasnakova@mu-sofia.bg |
| UOC | agapi.vathianaki@uoc.gr |
| HKA | marie.wee@h-ka.de |
| XAMK | eeva.kuoppala@xamk.fi |
| UD´A | marcello.costantini@unich.it |
| HS | mikael.ejdeback@his.se |
| MTU | ingenium@mtu.ie |
| URN | ligia.crut@univ-rouen.fr |
| TUIASI | irina.lungu@academic.tuiasi.ro |

Applicants will be able to submit the documents through the INGENIUM platform from Monday, the 28th of April until Sunday, the 11th of May at 23:59.

For any queries, applicants may contact ingenium@uniovi.es

Evaluation of applications and funding allocation

Applications will be reviewed by panels of at least two members, composed by an INGENIUM Steering Committee member and a members of the INGENIUM student board.

The evaluation criteria will be the following, in alignment with Erasmus+ evaluation criteria:

- > **Relevance of the project:** alignment of the project with INGENIUM objectives and overall objectives of the European Universities Initiative. **Maximum score: 30.**
- > **Quality of the project design:** clear description of the activities planned, quality of the partnership (including number of universities involved, and clearly defined roles for each partnership). **Maximum score: 40.**
- > **Impact of the project:** target groups to be reached (students, student organisations, staff, civil society, public institutions, companies, etc) and impact to be made in each of the target groups. **Estimation of the number of people to be reached. Maximum score: 30**

Application form

| | | |
|--|--|--|
| Short Proposal Title | | |
| | | |
| Short description (up to 150 words) | | |
| | | |
| Students and student organisations involved in the project | | |
| Name of student applicant(s) with study programme or student organisation(s)/association, or university units/centres | INGENIUM university/ external partner | Role (coordinator, participant) * |
| <i>Carlos Pérez (Law Bachelor student)</i> | UNIOVI | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Other partners (academics, university units, external organisations) | | |
| Name of the partner | INGENIUM university/ external partner | Role in the project |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Project Description (max. 1000 words) | | |
| | | |
| Relevance (Maximum score: 30 points) | | |
| | | |

- What is to be achieved with the project? What are the main objectives? 10
- How is it relevant for INGENIUM priorities as listed in the call?

Quality (Maximum score: 40 points)

- Project plan: planned activities and timeline of the project
- Who are the applicants and why are they applying? How do they complement each other? How will the project contribute to the creation of a long-lasting collaboration?
- Is there any collaboration with academics, management structures of the university, or external actors such as NGOs, companies, or local authorities?

Impact (Maximum score: 30 point):

- which impact is this project going to make?
- Which target groups are gonna be reached?
- How many people are you going to reach, and how?

Signatures* of participating students or organisation/association representatives

**one person per participating university*

**Include the letters of support provided by student organisations or Department/Unit heads on extra sheet(s) of paper.)*

By ticking this box, you consent to receiving further information about the INGENIUM Alliance

| Name/ Student Organisation | INGENIUM University | Signature |
|----------------------------|---------------------|-----------|
| | | |
| | | |
| | | |
| | | |
| | | |

Budget

The budget document is accessible [through this link](#).

| Project title | | | | | | | | | |
|-------------------------------|---------------------|---------------|--|----------------------------------|-----------------|--|--|--|------------------|
| | | | | | | | | | |
| Project funding period | | | | | | | | | |
| | | | | | | | | | |
| Start date | | | | | End date | | | | |
| | | | | | | | | | |
| Budget per institution | | | | | | | | | |
| Partner university | Contact person name | Contact email | Sum per university | Estimated expenses (not binding) | | | | | |
| | | | | Sum | | | | | Cost description |
| Applicant 1 | | | Travel costs <i>(including actual travel and accommodation)</i> | | | | | | |
| | | | Other costs <i>(any other organisational costs related to the project. Please describe them in the description section)</i> | | | | | | |

| | | | | | |
|---|--|--|--|---|----|
| | | | Total Sum | <i>The budget per partner should not exceed 50% of the total budget</i> | 13 |
| Applicant 2 | | | Travel costs <i>(including actual travel and accommodation)</i> | | |
| | | | Other costs <i>(any other organisational costs related to the project. Please describe them in the description section)</i> | | |
| | | | Total Sum | <i>The budget per partner should not exceed 50% of the total budget</i> | |
| Applicant 3 | | | Travel costs <i>(including actual travel and accommodation)</i> | | |
| | | | Other costs <i>(any other organisational costs related to the project. Please describe them in the description section)</i> | | |
| | | | Total Sum | <i>The budget per partner should not exceed 50% of the total budget</i> | |
| Add as many applicants as needed | | | Travel costs <i>(including actual travel and accommodation)</i> | | |

| | | | | | |
|--|--|--|--|---|----|
| | | | Other costs (any other organisational costs related to the project. Please describe them in the description section) | | 14 |
| | | | Total Sum | <i>The budget per partner should not exceed 50% of the total budget</i> | |
| | | | Total sum of the project | <i>The maximum amount should not exceed 10.000</i> | |